



Saltash Town Council

Konsel An Dre Essa



The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk

30 May 2024

Dear Councillor

I write to summon you to the **Meeting of Saltash Town Council** to be held at the Guildhall on **Wednesday 5th June 2024 at 7.00 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to enquiries@saltash.gov.uk or via The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX.

Planning applications can be viewed by Members of the Council prior to the meeting on the Cornwall Council's website www.cornwall.gov.uk. Members of the public may view planning applications online during normal working hours of 9:30 a.m. to 4:30 p.m. online at the Saltash Library Hub.

Yours sincerely,

S Burrows
Town Clerk/RFO

To:

Essa	Tamar	Trematon
R Bickford	J Dent	S Miller
J Brady	S Gillies	B Samuels
R Bullock (Deputy Chairman)	S Martin	B Stoyel
J Foster	L Mortimore	D Yates
M Griffiths	J Peggs (Chairman)	
S Lennox-Boyd	P Samuels	

Agenda

1. Health and Safety Announcements.
2. Apologies.
3. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
4. Public Questions - A 15-minute period when members of the public may ask questions of the Town Council.

Please note: Any member of the public requiring to put a question to the Town Council must do so by email or via The Guildhall **no later than 12 noon the day before the meeting.**

Members of the public are advised to review the Receiving Public Questions, Representations and Evidence at Meetings document prior to attending the meeting.

5. To receive and approve the Minutes of the Annual Meeting of Saltash Town Council held on 2 May 2024 as a true and correct record. (Pages 7 - 29)
6. To receive and note the minutes of the following Committees and consider any recommendations:
 - a. Policy and Finance held on 14 May 2024; (Pages 30 - 78)
 - b. Planning and Licensing held on 21 May 2024. (Pages 79 - 87)
7. To receive and note the minutes of the Town Vision Sub Committee held on 16 May 2024 and consider any recommendations.
8. To receive the Chairman's report and consider any actions and associated expenditure. (Pages 88 - 89)
9. To receive the Monthly Crime Figures and consider any actions. (Page 90)
10. To receive a report by Community Enterprises PL12 and consider any actions and associated expenditure. (Pages 91 - 92)
11. To receive a report from Community Area Partnerships and consider any actions and associated expenditure. (Pages 93 - 94)

12. To receive a report on behalf of Safer Saltash and consider any actions and associated expenditure.
13. To receive a report from Saltash Chamber of Commerce and consider any actions and associated expenditure.
14. To receive a report from Cornwall Councillors and consider any actions and associated expenditure. (Pages 95 - 96)
15. To receive an update on the future of the health care in Saltash and consider any actions and associated expenditure. (Page 97)
16. To receive annual statistics from Citizens Advice Cornwall and consider any actions and associated expenditure. (Pages 98 - 99)
17. To consider Risk Management reports as may be received.
18. Finance:
 - a. To advise the receipts for April 2024; (Page 100)
 - b. To advise the payments for April 2024; (Pages 101 - 102)
 - c. To report urgent and essential works actioned by the Town Clerk under Financial Regulations;
 - d. To note that bank reconciliations up to 30 April 2024 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk;
 - e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.
 - f. To receive a report on the Mayors Charities for the year 2023-24 and consider any actions and associated expenditure. (Page 103)
19. To receive Hudson Accounting Internal Auditors Year End Report dated 31 March 2024 and consider any actions. (Pages 104 - 108)

20. Annual Governance and Accountability Return 2023-2024 (AGAR):
 - a. To review and confirm whether there is no conflict of interest or if a conflict arises with the appointment of BDO LLP (External Auditor). (Page 109)
 - b. To review the appointment of Hudson Accounting as the Internal Auditor to Saltash Town Council and consider any actions and associated expenditure. (Pages 110 - 112)
 - c. To receive the Annual Governance Statement (Section 1) and consider any actions. (Page 113)
 - d. To receive the Accounting Statements (Section 2) and consider any actions. (Page 114)
 - e. To set the commencement date for the exercise of public rights. (Page 115)
21. To receive and ratify the D-Day 80 commemorations. (Pages 116 - 119)
22. To receive Town Team notes, Vision and Mission and consider any actions and associated expenditure. (Pages 120 - 136)
23. To receive a report on the Town Vitality Community Space Project and consider any actions and associated expenditure. (Page 137)
24. To receive a consultation from Cornwall Council on the Countywide 20mph Speed Limits and consider any actions. (Pages 138 - 151)
25. Planning: (Page 152)
 - a. To note that Councillor Lennox-Boyd will vote upon the information before her at the meeting but in the light of subsequent information received at Cornwall Council, Councillor Lennox-Boyd may vote differently at that meeting.
 - b. To note that if Councillor Lennox-Boyd wishes to recommend opposite to the Town Council's view she will contact the Town Council by email. Considering time constraints, the Town Council will then hold an online poll of Councillors to determine whether to accept the Officer's view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next Town Council meeting. Members of the public may request, via the Clerk, to be copied into any correspondence.

c. Applications for consideration:

PA24/03810

Mr James Artingstall Bloor Homes (Exeter) – **Land At Phase 2A Treleden Broadmoor Farm Stoketon Saltash PL12 6PQ**

Application for Non-Material Amendment to PA23/07113 for 'Reserved Matters application in relation to appearance, landscaping, layout and scale for the construction of a new residential development including affordable housing, public open space, landscape planting, pedestrian, cycle and vehicular links, a Neighbourhood Centre and associated infrastructure (details following outline consent PA14/02447 dated 13.10.2017).', namely 1) Removal of the Makenzie house type and replacement with the McQueen house type to increase floor space on the ground floor.

Ward: Trematon

Date received: 28/05/24

Response date: 10/06/24

<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SDFKGDGFWHS00>

d. Tree Notification:

PA24/03845

Mr Martin Knipe Dartana Ltd T/A RYM Claims – **Dartana Forder Saltash PL12 4QR**

Notification of works to Trees in a Conservation Area namely removal 5 Ash Trees T1, T2, T3, T4, T5 and T6.

Ward: Trematon

Date received: 16/05/24

Response date: 06/06/24

<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SDIQB7FGK4C00>

26. Meet your Councillors: The next scheduled meeting date Saturday 8 June 2024 outside Bloom Hearing, Fore Street.
27. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
28. To consider any items referred from the main part of the agenda.
29. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.
30. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.

31. Date of next meeting: 4 July 2024 at 7:00 p.m.

32. Common Seal:

To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.